

INTERNAL QUALITY ASSURANCE CELL
INSTITUTE OF LANGUAGE STUDIES AND APPLIED SOCIAL SCIENCES
Affiliated to Sardar Patel University, Vallabh Vidyanagar
Gujarat - 388120

Introduction

In the process of maintaining the momentum of quality consciousness in the education and the values that we provide, ILSASS has teamed up with Internal Quality Assurance Cell (IQAC) with effective from 1st December 2016. The Cell has been setup in pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education. ILSASS strongly believes in breeding the *culture of excellence* from a holistic approach and sustainable mode, targeting the benefits of every internal and external stakeholder who are associated with the institute. Thus the IQAC of ILSASS channelizes the efforts and measures towards academic excellence by setting quality benchmarks, strategies for self evaluation, customized feedback mechanism, sensitizing all the functionaries of the stakeholders to be accountable and contented etc.

Goals:

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College.
2. To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices.

The IQAC shall have the following functions:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges;

- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes;
- Dissemination of information on the various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities of the College, leading to quality improvement;
- Acting as a nodal agency of the college for coordinating quality-related activities, including adoption and dissemination of good practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining / enhancing the institutional quality;
- Development of the Annual Quality Assurance Report (AQAR) of the College based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format;
- Bi-annual development of Quality Radars (QRs) and Ranking of Integral Unites of Colleges based on the AQAR;
- Interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

Follow up:

- The AQAR shall be approved by Charutar Vidya Mandal, our parent management body, for the follow up action for necessary quality enhancement measures.
- The Colleges shall regularly submit their AQARs to the affiliating University, state level quality assurance bodies, NAAC / other accreditation bodies and UGC.
- Regular and timely updates and hosting of IQAC activities and reports like AQARs, Minutes of meetings, and other relevant information on the institutional website.

Benefits of IQAC:

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- c) Ensure enhancement and integration among the various activities of the college and good practices;
- d) Provide a sound basis for decision-making to improve institutional functioning;
- e) Act as a dynamic system for quality changes in the Colleges;
- f) Build an organized methodology of documentation and internal communication.

ILSASS's IQAC TEAM 2019-2020

Sr.	Name	Position	Designation
1.	Dr. Sunny Thomas	Chairman	Principal
2.	Dr. Archana Chanuvai Narahari	Coordinator	Faculty
3.	Dr. Pallavee Trivedi	Member	Faculty & Vice President
4.	Dr. Jigar Shah	Member	Faculty
5.	Dr. Mrunal Chavda	Ex Officio Member	Faculty
6.	Mr. Rajkamal Ajmeri	Ex Officio Member	Faculty & Staff Secretary
7.	Dr. Parag Moteria	Ex Officio Member	Faculty & Staff Secretary
8.	Mr. Zamir Patel	Member	Administrative Official
9.	Dr. P.K. Priyan	Member	Academician
10.	Mr. Sharad Amin	Member	Industrialist
11.	Ms. Alisha Vora	Member	Representative of Women Students
12.	Mr. Hitendra	Member	Alumnus