

# The Annual Quality Assurance Report (AQAR) of the IQAC - ILSASS

## Part – A

AQAR for the year (*for example 2013-14*)

2017-2018

### 1.Details of the Institution

1.1 Name of the Institution

**INSTITUTE OF LANGUGE  
STUDIES AND APPLIED  
SOCIAL SCIENCES (ILSASS)**

1.2 Address Line 1

**Bhikha bhai Saheb Bhavan, Opp.  
ICICI Bank,**

Address Line 2

**Nr. Bhaikaka Statue, Mota  
Bazaar,**

City/Town

**Vallabh Vidyanagar, Dist. Anand,**

State

**Gujarat.**

Pin Code

**388120**

Institution e-mail address

**principal.ilsass@gmail.com**

Contact Nos.

**Mob: +91 94274 03810;  
Phone: (02692) 230190**

Name of the Head of the Institution:

**Dr. Sunny Thomas**

Tel. No. with STD Code:

**Phone: (02692) 230190**

Mobile:

**+91 94274 03810**

Name of the IQAC Co-ordinator:

**Dr. Archana Chanuvai Narahari**

Mobile:

Names of the IQAC Co-coordinators:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)   
**OR**

1.4 NAAC Executive Committee No. &Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no.is available in the right corner-bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details –

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle				
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.10 Institutional Status

University                      State     Central     Deemed     Private

Affiliated College                      Yes     No

Constituent College                      Yes     No

Autonomous college of UGC                      Yes     No

Regulatory Agency approved Institution                      Yes     No

### Approved by UGC

Type of Institution                      Co-education     Men     Women

Urban     Rural     Tribal

Financial Status Grant-in-aid     UGC 2(f)     UGC 12B

Grant-in-aid +Self Financing     Totally Self-financing

### 1.11 Type of Faculty/Programme

Arts     Science     Commerce     Law     PEI(PhysEdu)

TEI (Edu)     Engineering     Health Science     Management

Others(Specify)                     

### 1.12 Name of the Affiliating University (for the Colleges)

**SARDAR PATEL UNIVERSITY,  
Vallabh Vidyanagar, Anand Dist,  
Gujarat – 388120.**

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

- Self- financed Institute

## **2.IQAC Composition and Activities**

2.1No. of Teachers	<input type="text" value="8"/>
2.2No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3No. of students	<input type="text" value="2"/>
2.4No. of Management representatives	<input type="text" value="1"/>
2.5No. of Alumni	<input type="text" value="1"/>
2. 6No. of any other stakeholder and Community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10No. of IQAC meetings held	6

<b>2.11 No. of meetings with various stakeholders</b>	No.	<input type="text"/>	Faculty	<input type="text" value="15"/>				
	Non-Teaching Staff	<input type="text" value="4"/>	Students	<input type="text" value="15"/>	Alumni	<input type="text"/>	Others	<input type="text" value="1"/>

2.12Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

### **2.13Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="5"/>	International	<input type="text"/>	National	<input type="text" value="1"/>	State	<input type="text" value="1"/>	Institution Level	<input type="text" value="3"/>
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(ii) Themes

- Social Work and HR – Emerging Challenges – National Level
- Healthy Campus Initiative - Anti Addiction Program”– State Level
- Basic Computer Literacy Program for Non -Teaching Staff – Institutional Level
- A Dialogue on “Promoting Gender Equity and Awareness in Class Rooms” – Institutional Level
- One Day Faculty Development Program –Using ICT– Institutional Level

## 2.14 Significant Activities and contributions made by IQAC

1. Formulation of Placement Cell with effect from August 2017
2. Formulation of Sports Committee with effect August 2017
3. Formulation of Project Research and Evaluation Cell (PREC) with effect from August 2017
4. Re-evaluation and restructuring of Committees and Cells of ILSASS i.e., Academics Committee, SC / ST Cell, Anti Narcotic Cell, Admissions Committee, Library Advisory Committee, Research Committee, Anti Ragging Cell, Women Redressal Cell, IQAC and NAAC Work up Team for the academic year 2017-18.
5. Entrusted Academics Committee to execute the key activities like Department wise work load distribution, subject allocation, preparation of course plan for the effective implementation of curricular and co-curricular activities etc.
6. The Academics Committee also ensured the preparation of logbooks by each faculty, and on time completion of syllabus, organizes extra tutorial classes etc.
7. Advance learners among students are encouraged to give power point presentations on the subject of their choice.
8. Course curriculum for 1st and 2nd semesters of all the BA (Advanced) courses, as well as BSW (SE) has been revised under the supervision of IAQC and academics committee.
9. Efforts have been made to introduce a new paper on “Environmental Science” for BA (Advanced) and BSW (SE) as a Skill Enhancement Course in semester 1 which remains common for all the subject streams. This curriculum is going to be implemented from the academic year 2018-19.
10. Registered with INFLIBNET and enabled free access to various e-resources. Provided login ID and credentials to the faculty and students. Basic training to teachers and students has been provided with regard to usage of INFLIBNET.
11. Motivated PREC of ILSASS to take up the very first consultancy project “Impact Assessment Study of Van Sanjivani Project” for Narmada District Administration, Govt. Of Gujarat. The report has been submitted to the Government in September 2017.
12. Updation of official website.
13. Online Student Life Cycle Forms for UG and PG students have been created and made available in the official website of ILSASS that facilitates the students to update their complete details like contributions, achievements, and learning journey at ILSASS (like participation in student council, workshops, seminars, internships, fieldworks, dissertation, publications, assignments, sports, tours, awards, GPA etc). Links provided below:  
<https://docs.google.com/forms/d/e/1FAIpQLSdt79XrJfm7GY9-b6mJzxHGvq3axz6i5BMg8R8xGHLdGNQOQA/viewform>  
[https://docs.google.com/forms/d/e/1FAIpQLScw6FlmcRub\\_pKwuLi2djFkBGhxs8EKZIJS38377Hi4fssFw/viewform](https://docs.google.com/forms/d/e/1FAIpQLScw6FlmcRub_pKwuLi2djFkBGhxs8EKZIJS38377Hi4fssFw/viewform)
14. Online Alummi Association form is available on website of ILSASS that facilitates to the Alumni to register online. Thus database is updated every year.  
[https://docs.google.com/forms/d/e/1FAIpQLScaLi7WrFP0iWE\\_j1wUM0OuHXfhMdWXTJ9QLJrdvW700JldYw/viewform](https://docs.google.com/forms/d/e/1FAIpQLScaLi7WrFP0iWE_j1wUM0OuHXfhMdWXTJ9QLJrdvW700JldYw/viewform)
15. Parents Feedback Form, Employer’s Feedback Form (for internships) and Student Feedback Forms are put up on the official website of ILSASS. Feedbacks are collected through these online forms. Links are as follows:  
[https://docs.google.com/forms/d/e/1FAIpQLScoB1Uxa\\_v-ITkpAMi1u9ftiyZ7VgCpUS27tQuj7ONwNUUAFQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLScoB1Uxa_v-ITkpAMi1u9ftiyZ7VgCpUS27tQuj7ONwNUUAFQ/viewform)  
<https://docs.google.com/forms/d/e/1FAIpQLScWeWGDCxGURM8dj3pQzvxbp0b7zC1VgNZAKoYzC5BjTAsW-w/viewform>

16. IQAC has motivated students to take benefit of State Government's Tablet Scheme "NAMO E-TAB". Under this scheme, 8 students of first year classes have taken benefit.
17. IQAC has motivated faculty members to participate in International Faculty Development Program organized by KCG-RUSA-British Council and UGC-HRD, Phase 1 in November 2017 and Phase 2 in March 2018.
18. Motivated Anti-Narcotic Cell to organize "Healthy Campus Initiative - Anti Addiction Program" in collaboration with NSS of ILSASS and Narcotics Control Bureau, Govt. Of India (26<sup>th</sup> July 2017).
19. Conducted Workshops for various purposes such as Creative Writing Workshop, Drama & Theatre Workshop, Photoshop and Coral Draw Tutorials, SAP Orientation Programme for the holistic development of the students.
20. IQAC has motivated the management to reduce the fee for all the programmes with effect from 2018-19. The fee for BA (Advanced) programme has been reduced from Rs. 60,000/- to Rs. 36,050/-; BSW (SE) Rs. 60,000/- to Rs. 33,050/-; MSW from Rs. 100,000 /- to Rs. 39,300 /-; MSW (HR) from Rs. 100,000 /- to Rs. 41,500/-; MAJMC from Rs. 100,000/- to Rs. 41,500/-.
21. Motivated NSS of ILSASS to initiate NSS week celebrations (25-09-17 to 29-09-17) that include various activities like Blood donation camp in association with AD Gorwala Blood bank; Campus Cleanliness & Fumigation; Tree plantation; Thalassemia check-up; Traffic awareness campaign in association with Anand Traffic Police; Student participate in celebration of, 'National Service Day' and represent SPU at Kutchh university; Voter awareness campaign at Mogar village; Provide qualitative education to the children of government school of bakrol village (Two days in a week).
22. Formation of Student Council for the year 2017-2018.
23. IQAC has motivated to organize One Day Faculty Development Program – Using ICT on 15th June 2018 for the benefit of the faculty.
24. Under supervision of IQAC, Women Redressal Cell has organized a program titled "A Dialogue on Promoting Gender Equity and Awareness in Class Rooms" on 25th November 2017. 15 teachers have participated and contributed valuable suggestions for the same.
25. Basic Computer Literacy Program was organized for Non-Teaching Staff on 16th September 2017.
26. Road Map, Work allotment and execution of various institutional level events (through concerned committees) like Aavishkar Fine Arts Competition; Elocution; Patriotic Song Competition; Saptak (Poetry, Dance, Quiz, photography, Debate, Short film & Ad making); Food Festival; Annual Sports Day; Amul- Volcano; Film Club, Anvesh – Quiz Club; One-day Picnic, National Tour, Tribal Tour International, National Days, Events, Festivals etc.
27. Road Map, Work allotment and execution of various Inter-collegiate Level events like youth festival, Enquesta – The Quiz Event, Sports events like Rifle Shooting, Power lifting, Volley Ball, Cricket, Table Tennis, Badminton, Foot ball, Kho-Kho, Chess, Judo etc at university level.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Preparation of Academic Calendar.	Academic Calendar has been followed thoroughly by all with very minimal changes.
Formulation of new committees & Cells for hassle free functioning of the Institution.	Placement Cell, Sports Committee, Project Research and Evaluation Cell (PREC) have been formulated to strengthen and foster the respective activities.  PREC took up its first consultancy project "Impact Assessment Study of Van Sanjivani Project" for Narmada District Administration, Govt. Of Gujarat.
Towards healthy and drug free campus initiative	Organized "Healthy Campus Initiative - Anti Addiction Program" in collaboration with NSS & Anti-Narcotic Cell of ILSASS and Narcotics Control Bureau, Govt. Of India on 26th July 2017 to create awareness on drug abuse and rehabilitation.

Plan of Action	Achievements
To access Academic Audit Points to each faculty	Academic Audit points are calculated for each faculty and submitted to the Management.
Admission counselling, roles and responsibilities	Admissions and Career Counselling Committee under the supervision of IQAC has assigned roles and responsibilities to staff members regarding counselling, maintaining inquiry forms, contacting students, counselling students to chose right program and overall monitoring of hassle free admission process.
Towards improving the capability in knowledge and information database	Library Committee has worked toward the procuring INFLIBNET. ILSASS has officially registered with INFLIBNET on 7/9/2017. Proper training and guidance has been given to teachers and students in using the same.
To organize HR Convention	HR Convention titled “Social Work and HR – Emerging Challenges” on 26 <sup>th</sup> Feb 2018.
Towards ‘Gender Sensitization’	Under supervision of IQAC, Women Redressal Cell has organised a program titled “A Dialogue on Promoting Gender Equity and Awareness in Class Rooms” on 25 <sup>th</sup> November 2017. 15 teachers have participated and contributed valuable suggestions for the same.
To encourage faculty for research	Faculty members have also participated in National/ International seminar and presented their research work, they have also published their papers in various journals.
To indulge students in research and publications	<p>Research committee has motivated students to present papers in various seminars, and publish papers in reputed journals.</p> <ul style="list-style-type: none"> <li>• Ms.Sumedha Korishetti–Paper Presentation “<i>Contrasting the Samras Yojana with the traditional Gram Panchayat Elections in Gujarat</i>” –UGC-sponsored National Seminar on September 23-24, 2017, held at Nalini-Arvind and T.V. Patel Arts College, Vallabh Vidhyanagar.</li> <li>• Ms.Sonali Mukherji (Second author) (2018), “Effects of Crime Reality Shows on Indian Viewers - A Study”. <i>International Journal Of Creative Research Thoughts</i>. Vol. 6 Issue 1 January 2018, ISSN: 2320-2882, UGC List No: 49023.</li> <li>• Mr. Smit Rami (Co-author) (July 2017), Book titled “<i>Internet, Music Albums &amp; Drugs: Convergence to Consumption</i>”. Lambert Academic Publishing, Germany, ISBN: 978-3-330-34928-5</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

**Yes, it was discussed and approved.**

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	2	0	2	
PG	3	0	3	
UG	6	0	6	
PG Diploma	0	0	0	
Advanced Diploma	0	1	1	
Diploma	0	0	0	
Certificate	0	0	0	
Others	0	0	0	3
<b>Total</b>	<b>11</b>	<b>1</b>	<b>12</b>	<b>3</b>
Interdisciplinary	5			
Innovative	0	0	0	0

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options:** All the BA (Advanced) courses, BSW (SE), MSW, MSW (HR) – Total 8 programmes are being offered under Choice Based Credit System / Core & Elective method.

**(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	<b>12</b>
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

Yes. Syllabus of 1st and 2nd semesters of the entire BA (Advanced) courses, as well as BSW (SE) has been revised. A new paper on “Environmental Science” for BA (Advanced) and BSW (SE) as a Skill Enhancement Course in semester 1 has been introduced which remains common for all the subject streams. This change in curriculum is going to be implemented from the academic year 2018-19.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.** **NO**



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	3		1	14

2.2 No. of permanent faculty with Ph.D.

8

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	3	-	3	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest	Visiting	Temporary
	07	

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		18	21
Presented papers		2	
Resource Persons		0	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Technology enabled teaching tools like PPTs, Audio Visual Clippings, Short films, Feature Films, Youtube based educational videos, social media platforms like Facebook webinars, Google Forms are intensely used for various subjects.
- Case studies supported by audio-visual clippings are shared to students in their respective class WhatsApp groups to encourage hybrid interactions on technology enabled social media groups.
- Student Members of student council i.e., Public Relations Cell and Event Management Cell are practically engaging in writing and distributing Press Releases, covering various events of the college by using social media marketing techniques in real time.
- To encourage community outreach while studying, the students (especially JMC) make radio programmes for Campus Radio of Sardar Patel University on various social issues. The campus radio has the capacity of covering around radius of 20 kms in and around VV Nagar and Anand. The programs produced by the students have been aired, thus benefited the majority of student fraternity of VV Nagar and Anand. This also helps in enhancing their practical knowledge in radio production.

2.7 Total No. of actual teaching days during this academic year

179

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions).

- Two internal examinations are conducted per every semester.
- First internal can be 100% practical oriented, or Practicals (PPTs/ case study analysis/ Audio Visual production/ experiments/ book review etc) + Theory based examination. Teachers have freedom to decide on the nature of first internal examination pattern.
- Second internals will be based on the pattern of University examination to make sure that students are through the same.
- Open book examination is encouraged with weak learners.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Studies	Faculty Development Workshop	Curriculum Development workshop
4	0	0

2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Advanced FYBA	42	30 students (75%)	7 students (16.6%)	1 student (2.4%)	0	38 students 90%
BA Advanced SYBA	46	30 students (65%)	14 students (30%)	2 students (5%)	0	46 students (100%)
BA Advanced TYBA	48	34 students (71%)	11 students (23%)	2 students (6%)	0	47 students (98%)
FYBSW	10	7 (70%)	2 (20%)	1 (10%)	0	10 (100%)
SYBSW	10	6 (60%)	4 (40%)	0	0	10 (100%)
TYBSW	06	4 (66%)	2 (44%)	0	0	10 (100%)
MSW HR (FY)	14	13 (93%)	0	0	0	13 (93%)
MSW HR (SY)	44	43 (98%)	0	0	0	43 (98%)
MSW (FY)	06	06 (100%)	0	0	0	06 (100%)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MSW (SY)	23	19 (83%)	04 (17%)	0	0	23 (100%)
MAJMC (FY)	05	04 (80%)	01 (20%)	0	0	05 (100%)
MAJMC (SY)	11	10 (91%)	01 (9%)	0	0	11 (100%)
Adv. Diploma In Child Guidance & Counselling	05	04 (80%)	01 (20%)	0	0	05 (100%)

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Proposal of new faculty and other staff recruitment requirements to the management for the next academic year. Advertisements are displayed in newspapers and online regarding the same.
- Evaluation of all the committees in terms of its functionalities, action plans and outcome.
- Subject allocation to each faculty well in advance.
- Entrusting the academics committee to scrutinize the activities like preparation of course plan, Logbooks, Gap analysis of each teacher subject-wise and course completion report.
- Feedback collection from stakeholders and evaluation of the feedback.
- To strengthen the implementation process of quality benchmarks and best practices.
- To motivate staff and students to suggest innovative ideas in terms of teaching and learning so as to solidify them as best practices.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	17
Orientation programmes	1
Faculty exchange programmes	--
Staff training conducted by the university	
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	-
Others: One Day Faculty Development Program – Using ICT	15
Others: A Dialogue on “Promoting Gender Equity and Awareness in Class Rooms	15

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily	Total
Administrative Staff	02	-	-	01	03
Technical/ Supportive Staff (Driver)	03	02	-	02	05

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

In the process of encouraging and maintaining the research consciousness among the faculty and students, the IQAC has setup a research committee with effect from 8<sup>th</sup> May 2017.

- Regular meetings of Research Committee are held.
- Faculties are encouraged to take part in quality research paper publications / Seminar/Conferences.
- Students are encourage to take internships and projects
- Students, especially advanced learners are motivated to publish papers or present papers.
- The Project Research Evaluation Cell (PREC) was formulated with effect from August 2017, to initiate consultancy services. The PERC of ILSASS took up the very first consultancy project “Impact Assessment Study of Van Sanjivani Project” for Narmada District Administration, Govt. Of Gujarat. The report has been submitted to the Government in September 2017.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>Not eligible being self-finance college</b>			
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NA	NA	NA	NA
Outlay in Rs. Lakhs	NA	NA	NA	NA

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals			
e-Journals	8 (All are Peer Reviewed)		
Conference proceedings			

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other- Consultancy service	15 <sup>th</sup> Sep 2017 – 1 week	Dist. Collector, Narmada District Administration, Govt. Of Gujarat	Rs. 50,000/-	Yet to be received
<b>Total</b>			<b>Rs. 50,000/-</b>	<b>-</b>

3.7 No. of books published i) With ISBN  No. Of Chapters in Edited Books

**5 chapters  
(without ISBN)**

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE DBT  Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	0	1	1	0	3
Sponsoring agencies	-	CVM	CVM	-	ILSASS

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs:**

From funding agency  From Management of University/College

Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	NA
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

**3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.**

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

**3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them**

Ph.D Guides	Students Registered
2	5

**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level   
 National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level   
 National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level   
 National level  International level

**3.24 No. of Awards won in NCC:**

University level  State level   
 National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum   
 NCC  NSS  Any other

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

No	Name of the Event	Level of Participation	Tentative Period
1.	Student Orientation Visit - Anand and VV Nagar Town Visit (AMUL, Krishna Hospital, Sardar Memorial)	Institutional Level / Social & Community outreach	17-07-17
2.	Orientation Program for Newcomers by Principal and other experts.	Institutional Level	19-07-17
3.	Aavishkar– Fine Arts Competition	Institutional Level	28 <sup>th</sup> , 29 <sup>th</sup> , 31 <sup>st</sup> July 17
4.	Patriotic Song Competition	Institutional Level	12 <sup>th</sup> August 2017
5.	Workshop for Theatre (Drama, Mine, One Act etc)	Institutional Level	September 2017

6.	Workshop for Music (Classical, Non-classical, Western, Instruments like Percussion, Non-percussion)	Institutional Level	September 2017
7.	Youth Festival	Inter-collegiate Level, West Zone Level, National Level	Sept, Oct, Nov, Dec 2017, Feb 2018
8.	DivyaBhaskar Print Planet Visit	Institutional Level	9-08-17
9.	Janmasthan Celebrations	Institutional Level	12-08-17
10.	ILSASS Film Festival	Institutional Level	31-07-2017 to 05-08-2017
11.	Rathri Before Navrathri	Institutional Level	15-09-2017; 6.30-10.00 pm
12.	Ganesh Stapan	Institutional Level	25-08-17
13.	Sports (Rifle Shooting, Power lifting, Volley Ball, Cricket, Table Tennis, Badminton, Foot ball, Kho-Kho, Chess, Judo etc).	SP. University level and West Zone Level	Throughout academic year
14.	ILSASS Cricket Tournaments	Institutional Level	20, 22, 23-12-2017
15.	Saptak (Poetry, Dance, Quiz, photography, Debate, Elocution, Extempore, Short film & Ad making)	Institutional Level	1 <sup>st</sup> and 3 <sup>rd</sup> January 2018
16.	Food Festival	Institutional Level	08-01-2018
17.	Annual Sports Day	Institutional Level	12-01-2018
18.	Amul- Volcano	Inter-collegiate Level	January
19.	Visit to Gujarat Forensic Science University – Gandhinagar	Institutional Level	06-02-18
20.	Enquesta – Quiz Program (Organized by ILSASS)	Inter-collegiate Level	23 <sup>rd</sup> & 24 <sup>th</sup> February 2018
21.	Film Club	Institutional Level	Friday Discussion
22.	Anvesh – Quiz Club	Institutional Level	Weekly Quiz
23.	One-day Picnic	Institutional Level	28-08-17
24.	Tribal Tour	Institutional Level	11 <sup>th</sup> - 17 <sup>th</sup> Feb, 2018
25.	HR Convention Seminar	Institutional Level	26 <sup>th</sup> Feb 2018
26.	Workshops and Guest Lectures	Institutional Level	Throughout year
27.	Visit to Radio City 91.1 FM	Institutional Level	01-04-18
28.	Celebration of International, National Days, Events, Festivals etc. (International Yoga Day, World	Institutional / Management	Throughout year



	Environment Day, National Integration Day, Gandhi Jayanti, Independence Day, Republic Day, Twins Day, Friendship Day, Teachers Day, Signature Day, Denim Day etc)	Level	
29.1	NSS Activities – Orientation cum Healthy Campus Program	Institutional Level	26.07.17
29.2	NSS Weak Celebrations –Details as follows:-	Community Level	25.09.17 to 29.09.17
29.3	Blood donation camp in association with AD Gorwala Blood bank	Community Outreach Level	25.09.17
29.4	Campus Cleanliness & Fumigation	Institutional Level	26.09.17
29.5	Tree plantation	Institutional Level	26.09.17
29.6	Thalassemia check up camp	Institutional Level	27.09.17
29.7	Traffic awareness campaign in association with Anand traffic Police	Community Outreach Level	29.09.17
29.8	Students participate in celebration of, ‘National Service Day’ and represent SPU at Kutchh university.	State Level – Inter University	21 <sup>st</sup> to 24 <sup>th</sup> September17
29.9	Voter awareness campaign at Mogar village.	Community Outreach – District Level	7 <sup>th</sup> & 8 <sup>th</sup> December17
29.10	Provide qualitative education to the children of government school of bakrol village (Two days in a week).	Community Outreach – District Level	August -2017 till February 2018

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area*	2369.85 square mts	0	-	
Class rooms	12	0	-	
Laboratories	3	0	-	
Seminar Halls	1	0	-	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	0	-	
Value of the equipment purchased during the year (Rs. in Lakhs)	-	0	-	
Others (Audio / Visual Studio)	1	0	-	

\*Bultup area - 1563.014 (ground floor) +1226.21 (first floor) + 1391.1 = 2617.622 (Total)

#### 4.2 Computerization of administration and library

Administration = 100%

Library = Yet to be computerized

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1133	*4,55,500.00	12	4671.00	1145	4,60,171.00
Reference Books	88	-		-	-	-
e-Books	127	-	-	-	-	-
Journals, Periodicals & Magazines	13 +15+13 = 41	72,449.00	02	4,970.00	43	77,419.00
e-Journals	-	-	INFLIBNET	5,900.00		5,900.00
Digital Database	53	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others						

Note: The total value of books i.e., 4, 55,500.00 also includes reference books.e\_Books, Short films and Movies are procured at free of cost.

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (laptops)
Existing	28*	1	28	0	0	2	0	7
Added	0	0	0	0	0	0	0	0
Total	28	1	28	0	0	2	0	7

\*Computers at Computer lab -12; Library – 3 (2 for student browsing facility); Principal office -1; Admin office -2; Staff room -8; Studio – 2.

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ILSASS has officially registered with INFLIBNET on 7/9/2017 to enable free access to various e-resources. Proper training and guidance has been given to teachers and students in using the same.
- Basic Computer Literacy Program for Non Teaching Staff on 16th September 2017.

#### 4.6. Amount spent on maintenance in lakhs/ Rupees.

i) ICT	15,309.00
ii) Campus Infrastructure and facilities	46,299.00
iii) Equipments / furniture	450.00
iv) Others (Vehicle Repair)	8002.00
<b>Total :</b>	<b>Rs. 70,060.00</b>

### Criterion – V

## 5. Student Support and Progression

### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- By updating information in website.
- Through Prospectus and Academic Calendar.
- Through Circulars and Notice Board Pin ups.
- Regular announcements in class rooms by the respective class counsellors.
- Through personal counselling by respective coordinators of the activities.
- Through eMails and social media apps like Facebook, WhatsApp Class Groups. Constant reminders to students through social media apps are encouraged highly as students are closely connected with them.
- Through Parents Teachers Meetings, Personal Phone Calls / Emails / Letters to Parents.

### 5.2 Efforts made by the institution for tracking the progression

- Constant monitoring and evaluation of students' performance and progression by counselling and observation.
- Online Student Life Cycle Forms have been uploaded in the official website of ILSASS that facilitates the students to update their complete details like contributions, achievements, and learning journey at ILSASS (like participation in student council, workshops, seminars, internships, fieldworks, dissertation, publications, assignments, sports, tours, awards, GPA etc).
- Online Alumni Association form is available on website of ILSASS that facilitates to the Alumni to register online. Thus database is updated every year.
- Parents Feedback Form, Employer's Feedback Form (for internships) and Student Feedback Forms are put up on the official website of ILSASS.
- Regular result analysis after each internal examination, practical assignment and other activities like group discussions, presentations, case study submissions etc.
- Parents Teacher Meeting.

<b>5.3 (a) Total Number of students</b>	UG	PG	Ph. D.	Others
	177	107	05	06

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	150	50.84		144	49.16

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
319	06	05	17*	Nil	347	239	36	09	10	-	294

Demand ratio Not Applicable

Dropout %: Zero

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Personal guidance, counselling by teachers
- Study Leaves
- Provision of question papers for various entrance examination
- Personality Development Program
- Career Counselling for final year students
- Guest Talks and Workshop on Career counselling
- Field visits

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="10"/>

#### 5.6 Details of student counselling and career guidance

- All students are provided career guidance through class counselling and personal counselling
- Various programs and workshops for career guidance such as Add- On courses
- Orientation on SAP certificate programme
- Guest lectures on career guidance

**No. of students benefitted – All students**

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
4	75	15	73

### 5.8 Details of gender sensitization programmes

- A Dialogue on “Promoting Gender Equity and Awareness in Class Rooms” has been organised on 25th Nov. 2017 to contribute some valuable ideas to foster the gender equity and thereby to incorporate them in to the class room teaching environment. All the students are being benefitted by this approach.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

**Sports :** State/ University level  National level  International level

**Cultural:** State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	03	15,000.00
Financial support from government	23	11,25,660.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

**Note: 20 more students have received SC/ST/OBC scholarships directly to their bank accounts.**

### 5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="1"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
Exhibition: State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Redressed 3 grievances

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** To make education the most powerful instrument of social, economic and cultural transformation and to augment the quality of human capital of the society.”

**Mission:** “Empower the students with knowledge and wisdom, and enrich with lifelong learning skills.”

#### 6.2 Does the Institution has a Management Information System

- Yes, the College has Management Information System

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Course curriculum for 1st and 2nd semesters of all the BA (Advanced) courses, as well as BSW (SE) has been revised under the supervision of IAQC and academics committee. Academics committee of college organizes meetings for designing and detailing of different courses.
- Efforts have been made to introduce a new paper on “Environmental Science” for BA (Advanced) and BSW (SE) as a Skill Enhancement Course in semester 1 which remains common for all the subject streams. This curriculum is going to be implemented from the academic year 2018-19.

##### 6.3.2 Teaching and Learning

- Technology enabled teaching tools like PPTs, Audio Visual Clippings, Short films, Feature Films, Youtube based educational videos, social media platforms like Facebook webinars, Google Forms are intensely used for various subjects.
- Case studies supported by audio-visual clippings are shared to students in their respective class WhatsApp groups to encourage hybrid interactions on technology enabled social media groups.
- Providing real time learning experience to students by engaging them in activities like field visits, internships.
- Practical application of learning experience through Student Council activities i.e., student members of Public Relations Cell and Event Management Cell are practically engaging in

writing and distributing Press Releases, covering various events of the college by using social media marketing techniques in real time.

- To encourage community outreach while studying, the students (especially JMC) make radio programmes for Campus Radio of Sardar Patel University on various social issues. This also helps in enhancing their practical knowledge in radio production.

### **6.3.3 Examination and Evaluation**

- Assignments, power point presentations, case study analysis, experiments.
- Participation in class room interactions, participation in curricular, co-curricular and Extra - curricular activities.
- Internal examinations.
- Open-book examination for weak students.
- Project Dissertations.
- Viva voce.

### **6.3.4 Research and Development**

- Organising Seminars
- Consultancy services
- Publication of Annual magazine “Confluence”
- Publication of fortnightly newsletter “The Teller”
- Publication of research papers by teachers and students.
- Research engagement of students for quiz club and film club.
- Organizing guest lectures, workshops etc.

### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- INFLIBNET, e-Books procurement, training to teachers and students to use INFLIBNET, Physical infrastructural up gradation.

### **6.3.6 Human Resource Management**

- Orientation programmes.
- FDP programs.
- Skill development programmes.
- Permissions to faculty to deliver guests lectures, judge various events at various outside institutions.
- Industrial exposure through field visits, national tour
- Permission for pursuing courses, higher studies, attending and presenting papers in various seminars, workshops, conferences, symposiums, etc.

### **6.3.7 Faculty and Staff recruitment**

- Online and newspaper advertisements.
- UGC guidelines.
- Personal interview.
- Demo Lectures to analyze and evaluate subject knowledge and command over English language.
- Analysis of bio-data for additional skills like ICT, and other achievements.

### 6.3.8 Industry Interaction / Collaboration

- Placement Cell enables smooth placements of students in internships for various departments.
- Providing internship request letters through proper channel.
- Weekly industry visits, planned visits to enable increased interaction of students and faculty with industry
- Guest lecturers of resources persons and alumni from industry
- Educational tours
- Skill development programs on job etiquettes to students so as to meet the expectations of industry
- Fostering campus placements by providing logistics and technical support for personal and skype interviews.
- Arranging letters of recommendations for the deserving students.

### 6.3.9 Admission of Students

- One to one counselling of students to choose right programs
- Advertising in local, state-level and national level mass-media and social media platforms
- Single window facility in collaboration with Sardar Patel University for hassle free admission procedure
- Hostel seats procurements and arrangements for non-local students.
- Development of student lifecycle data base.

### 6.4 Welfare schemes for Teaching staff, non-teaching staff and students

Teaching staff	5
Non-teaching staff	6
Students	8

### 6.5 Total corpus fund generated

Rs. 8,60,757.00 /-

6.6 Whether annual financial audit has been done? Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	YES	Charutar Vidya Mandal
Administrative	NO	-	YES	Charutar Vidya Mandal



**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For PG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- The senior staff of ILSASS who are representing at various board of studies of S P University, also involved in making exam panel at university level.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

- University will not have any stake in promotion of autonomy.

**6.11 Activities and support from the Alumni Association**

- Co-curricular activity help
- Placement support provided through Placement Cell
- Publicity support
- Industry visit
- Expert Talk
- Fund rising

**6.12 Activities and support from the Parent – Teacher Association**

- Annual Parent Teacher Meeting to have a most personified and fruitful interaction on the growth of the student.
- Online feedback forms to facilitate parents to respond anytime.
- Every year on the annual day, ILSASS recognises and honours the parents who have contributed holistically for the development of their ward, by being in constant dialogue with the teachers and other stake holders of college like supporting staff, friends of the ward, hostel mates etc.

**6.13 Development programmes for support staff.**

- All the teachers are encouraged, given permissions and duty leave for attending various workshops, paper presentations and training programs.
- A Dialogue on “Promoting Gender Equity and Awareness in Class Rooms” has been organised on 25th Nov. 2017 to contribute some valuable ideas to foster the gender equity and thereby to incorporate them in to the class room teaching environment.
- The institution has organized One Day Faculty Development Program – Using ICT on 15th June 2018. The following faculty have availed the facility.
- One day workshop on “Basic Computer Literacy Program” for Non-Teaching Staff of the organization on 16<sup>th</sup> September 2017.

#### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

- All the classrooms at ILSASS have sufficient cross-ventilation and natural lighting to minimise the consumption of electricity.
- Throwing the waste anywhere in the premises of the campus is strictly prohibited. Generally the scope of producing the organic waste inside the campus is very limited.
- Solid wastages like building debris, unused materials like broken furniture etc., are removed from the campus from time to time.
- Waste papers are sold to vendors for recycling. However, the students are encouraged to make collages and art pieces from ‘best out of waste’ materials during fine arts competition every year so as to create awareness on re-usability concept.
- The e-Waste like rejected computers, printers, keyboards etc., in working condition are handed over to CVM and proper records are maintained at the CVM’s Store.
- All electrical appliances (Lights, fans, air-conditioners) are switched off, if not required. The staff and the students have been instructed to follow this norm without fail.
- Electric fittings and plumbing are kept in proper condition to prevent electricity leakage and water dripping.
- A well-equipped drainage system has been constructed in the campus for proper liquid waste management.
- On 5<sup>th</sup> June 2018, the institution had declared a complete ban on “One Time Use Plastic”.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

##### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- Online student life cycle forms for UG and PG students have been created and made available on website of ILSASS.
- Online Alumni Association form is available on website of ILSASS that facilitates to the Alumni to register online. Thus database is updated every year.
- Parents Feedback Form, Employer’s Feedback Form (for internships) and Student Feedback Forms are put up on the official website of ILSASS. The feedback mechanism thus has become hassle free for all the stakeholders. They can respond according to their convenience anytime, anywhere.
- Established Quiz Club – ‘Anvesh’ and Film Club for engaging the students in a productive way. The establishment of Quiz club ‘Anvesh’ eventually motivated to organize mega quizzing event “Enquesta” wherein 45 colleges and 12 schools have participated.
- The activities of NSS have been declared as best practice as it generated most of the programmes that are of social out-reached and community initiative. Around 12 such programmes including tribal visit have been successfully carried thus enabling learning experience in most practical way.
- Placement Cell has been formulated to strengthen and foster the placement opportunities either in campus or off-the campus in a more professional way.
- Sports Committee has been set up to strengthen the participation of students in various sports events in college, university level and other advanced levels.
- Project Research and Evaluation Cell (PREC) has been formulated to encourage consultancy services. The same year, the first consultancy project “Impact Assessment Study of Van Sanjivani Project” for Narmada District Administration, Govt. Of Gujarat, has been completely successfully.
- Under the State Government’s Tablet Scheme “NAMO E-TAB” 8 students of first year classes had been distributed tablets.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- Academic Calendar has been made meticulously and all the activities were organized satisfactorily with expected outcome.

**7.3 Give two Best Practices of the institution (Annexure -III)**

- Choice based credit system
- NSS Programme

**7.4 Contribution to environmental awareness / protection**

- To promote the environmental sustainability, the institution celebrates the World Environment Day i.e., 5<sup>th</sup> June every year.
- The greenery is maintained by watering and pruning of plants from time to time. List of big trees, bushes, herbal plants etc with names and number is registered at ILSASS.
- Students and staff are encouraged to participate in the activities like gardening and cleaning the campus quite often.
- ILSASS is a smoke-free campus. Use of tobacco for smoking or chewing in the campus is strictly banned.
- Usage of paper has been drastically reduced as lot of information, notices, official communications and announcements, study materials etc are being circulated through emails, WhatsApp messages, Facebook postings etc.
- Physical distribution of study material is minimised by distributing the same in soft copies.
- Through NSS WEEK CELEBRATION (between 25.09.17 to 29.09.17), ILSASS has organized Healty Campus Programmes like Campus Cleanliness & Fumigation; Tree plantation; Traffic awareness campaign in association with Anand Traffic Police.
- On 5<sup>th</sup> June 2018, the institution had declared a complete ban on “One Time Use Plastic”.
- An awareness program on Environmental issues is organized by CVM by Mr.Dhaval Patel for the faculty of ILSASS on 12<sup>th</sup> June 2018.
- Institution is taking all efforts to sensitize students and staff about energy conservation, environment and pollution hazards. The new curriculum of BA (Advanced) and BSW(SE) is offering a paper on “Environmental Science” as a Skill Enhancement Course in semester 1 which remains common for all the subject streams. This curriculum is implemented from the academic year 2018-19.

**7.5 Whether environmental audit was conducted?**      Yes       No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

- ILSASS became Champions at Sardar Patel University Intercollegiate Youth Festival 2017-18, for the consecutive year.
- 9 students of ILSASS represented Sardar Patel University in West Zone Youth Festival Competition.
- Ms. Shalini Mukerjee, the SYBA student of Politics and International Relations participated in International Annual Conference of Cultural Diplomacy held in Berlin, Germany between 18 and 22 December 2017.

- 15 faculty members of the college have participated at International FDP, organized by KCG-RUSA, British Council and Higher Education Department, Gujarat Government.
- 8 faculty members are Ph.D. holders out of the total number of faculty members in 2017-18.
- 9 faculty members are pursuing PhD during 2017-18 out of the total number of faculty members.
- 5 faculty members are NET cleared, 3 SLET cleared out of total number of faculty members.
- 04 faculty members are registered Ph.D. guides in the subjects of Economics, Psychology and Journalism & Mass Communication at Sardar Patel University.
- Out of registered Ph.D. Guides, 2 faculty members are currently guiding 5 research scholars for their Ph.D. research at Sardar Patel University.
- 95 students from the departments of Social Work and HR and have undergone internship in Diwali break (Oct / Nov) 2017
- 31 students from JMC(BA Advanced and MAJMC) have underdone internships during Sept / Oct / Nov 2017
- 95 students from the departments of Social Work and HR have undergone summer internships (April / May / June 2018).
- 44 students of MAJMC, BA Adv (JMC), Political Science and Economics have undergone internships during March /April / May / June 2018.

## **8. Plans of institution for next year**

- Encouraging Teachers to take up more consultancy assignments under Project Research and Evaluation Cell.
- To involve deserving students in consultancy assignments through proper orientation and training.
- Motivate qualified teachers to apply for Ph.D. Guideship at Sardar Patel University.
- Motivate and facilitate teachers to clear eligibility tests like NET, SLET etc.
- Motivate and facilitate teacher to complete their Ph.D. on time without any hassles.
- Up-gradation of Infrastructure with more computer hardware and software in the Computer lab; Renovation of Language Lab; Procure few more LCD projectors to achieve 100% technology enabled class rooms.
- To look into the possibilities of constructing auditorium in the campus premises.
- To introduce short term / certificate courses, skill development courses in various departments.
- To foster and strengthen the campus placements through the Placement Cell.
- To explore and strengthen the scope of International internships and encourage students to take up international internships.
- To establish Parent – Teacher Association.
- To foster the development of e-Learning modules for each faculty.
- To record video lectures of each faculty and maintain a data base.
- To explore various avenues of scholarships for deserving students.
- To introduce “*Student as Mentor*” programme as best practice for the year 2018-19. This programme enables the advanced learners to be mentors and role models to others by engaging in various activities like -- guiding other students, particularly weak learners in terms of counselling, grooming, personality development, preparing assignments, presentations, procuring study materials, engaging in extracurricular activities, and also teaching.
- Encourage students to indulge in quality research and research publications through Research Committee.
- To set up rainwater harvesting system and roof-top solar panel system.
- All the current electrical appliances like lights, fans, air-conditioners are going to be replaced with low energy consumption appliances.

*Dr. Archana Chanuvai Narahari*

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*Signature of the Coordinator*

*Dr. Pallavee Trivedi*

*Dr. Najma Pathan*

*Dr. Sunny Thomas*

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*Signature of the Co-Coordinators, IQAC*

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*Signature of the Chairperson, IQAC*

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- Annexure 1: Academic Calendar**
- Annexure 2: Summary report of Faculty FDPs, Research and Paper Publications**
- Annexure 3: Best Practices**
- Annexure 4: Feedback Evaluation Report**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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